

MINUTES

Meeting: South West Wiltshire Area Board
Place: Castle Meadow Pavilion, Castle Ln, Wilton, Salisbury SP2 0HG
Date: 14 December 2022
Start Time: 6.30 pm
Finish Time: 8.41 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Nabil Najjar (Chairman), Cllr Bridget Wayman (Vice-Chairman),
Cllr Pauline Church, Cllr Nick Errington and Cllr George Jeans

Wiltshire Council Officers

Stuart Honeyball (Assistant Director for Transformation and Business Change)
Karen Linaker (Strategic Engagement and Partnerships Manager)
Karlene Jammeh (Area Board Delivery Officer)
Dominic Argar (Assistant Multimedia Officer)
Matt Hitch (Democratic Services Officer)

Total in attendance: 24

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
49	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed attendees to the meeting of the South West Wiltshire Area Board.</p> <p>Assistant Director for Transformation and Business Change at Wiltshire Council, Stuart Honeyball, introduced himself and stated that he was looking forward to engaging with the local community.</p> <p>The Area Board's new Delivery Officer, Karlene Jammeh, also introduced herself and said that she welcomed the opportunity to support the Board in achieving its priority goals.</p> <p>Cllr Jeans arrived at 6:33pm.</p>
50	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Mrs Churchill (Wilton Town Council Clerk) • Police and Crime Commissioner (PCC) Philip Wilkinson • Deputy PCC Russell Holland • John Derryman (Strategic Planning and Performance Officer, PCC's Office) • Assistant Inspector Louise Oakley (Warminster CPT) • Inspector Tina Osborn (Salisbury CPT) • Nic Courtice (Dorset and Wiltshire Fire and Rescue)
51	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
52	<p><u>Minutes</u></p> <p>On the proposal of the Chairman, seconded by Cllr Errington, it was:</p> <p>Resolved</p> <p>To approve the minutes of the previous meeting, held on 5 October 2022, as a true a correct record.</p>
53	<p><u>Chairman's Announcements</u></p>

	<p>The Chairman referred the Area Board to the following information included in the agenda pack:</p> <ul style="list-style-type: none"> • Cost of Living Support, pg. 83-86 • Community First Update, pg. 7 • Families and Children’s Transformation Partnership, pg. 9-10
54	<p><u>Partner and Community Updates</u></p> <p>Written updates were available from the following partners:</p> <ul style="list-style-type: none"> • BaNES, Swindon and Wiltshire Together (Integrated Care System), pg. 11 • Healthwatch Wiltshire, pg. 13 • Fovant Parish Council, pg. 15 – 21 • South West Wiltshire Health and Wellbeing Group, pg.1-2 in Agenda Supplement 1 • Dorset and Wiltshire Fire and Rescue, pg. 3-7 in Agenda Supplement 1 <p>Verbal updates were also provided by the following partners:</p> <p><u>Wilton Men’s Shed</u></p> <p>The Treasurer of Wilton Community Land Trust, Peter, gave an overview of the origins and aims of the Men’s Shed. He explained that the idea for the Men’s Shed came about after a centre for veterans opened in the town. Grant funding from the Armed Forces Covenant, originally intended for a planned enterprise zone for veterans, was able to be put towards the project. Financial support was also provided by a number of organisations, including the Wilton Town Council and the Area Board. The Men’s Shed launched in August 2021 and has been successful in supporting men with isolation in the town.</p> <p>During the discussion, the Area Board praised the work of the charity. The representative was keen to highlight that, although the project primarily supported older men, it was open to women and people of all ages, including those that lived in the wider Area Board area. As well as a chat and a cup of tea their members also got involved in projects such as repairing second hand items.</p> <p><u>Fovant Parish Council</u></p> <p>Tony Philips, Chairman of Fovant Parish Council, thanked the Area Board for making a financial contribution towards installing three Speed Indicator Devices (SIDs) on the village’s 20mph roads. He explained that they had two objectives: to provide better reminders to motorists about speeding; and a pilot scheme to show how SID data could be used to support police enforcement. The data collected, available on pages 19-21 of the agenda pack, showed that over half of</p>

	<p>vehicles exceeded the enforceable limit, with 80 percent exceeding 25mph. He emphasised that the data collected would not require further technical handling by the police and felt that limited police action in the village would soon impact on driver behaviour.</p> <p>During the discussion, Sarah Holden, Supervisor at Wiltshire Police, praised the parish council's work in collecting the data and highlighted that they were running a three-month pilot study in Amesbury using SID data and hoped to roll this out throughout the county. It was also stressed that consideration was being given to how to ensure that the cameras remained effective in the long term.</p>
55	<p><u>Police Update</u></p> <p><u>Community Speed Watch</u></p> <p>Sarah Holden, Supervisor at Wiltshire Police, delivered a presentation praising the impact that Community Speed Watch teams had on in keeping Wiltshire's roads safe. She reported that 8,000 community speed watches had been carried out in Wiltshire over the past two years and that, as a result, over 67,000 letters had been sent to drivers. She also highlighted that the police had employed three new Community Road Safety Officers to work closely with partners.</p> <p>She then elaborated about the role that technology could play in improving enforcement. Police officers would have access to apps using Microsoft Power BI software to provide them with Community Speed Watch data. It was also hoped that certain information could be presented live on the police website. In addition, Community Speed Enforcement Officers would have access to heat maps, using QlikSense technology, to identify areas with high levels of speeding. Further details can be found between pages 23 and 44 of the agenda pack.</p> <p>During the discussion, points included:</p> <ul style="list-style-type: none"> • The Area Board thanked the supervisor for her presentation and for the work being done to support Community Speed Watch teams. • It was confirmed that there was a group Community Speed Watch to share information, such as where enforcement action had taken place. • Members praised the enforcement action in Wilton and stated that they would welcome further enforcement action in the rural areas of the Area Board. • It was clarified that civilian used Automatic Number Plate Recognition (AMPR) cameras could be used to build an intelligence picture about specific vehicles but could not be linked to SID data, as they were covert. • The Assistant Director for Transformation and Business Change noted that Wiltshire Council also used Microsoft BI software and was reviewing its website, so highlighted that there might be possibility for collaboration with the police. • In response to a query about evidence of the impact of the SIDs on

	<p>speeding, the supervisor noted that an analyst would be studying this, and the findings could be shared via the Road Safety Forum.</p> <ul style="list-style-type: none"> • It was confirmed that speeding letters being sent because of the collection of Community Speed Watch data could be sent to vehicle owners living anywhere in the country. • It was noted that, non-emergency, crimes needed to be reported, either online or through calling 101, to comply with Home Office rules around reporting. <p><u>Salisbury Community Police Team</u></p> <p>A written statement was provided by Inspector Osborn on behalf of Salisbury Community Police Team, which was read out by the Democratic Services Officer. The statement included information about measures targeted at reducing the number of burglaries of outbuildings in rural areas. The statement also included details of how the force was working alongside Bowerchalke Parish Council to combat burglaries by installing SelectaDNA signs warning people that households in the area were using property marking kits.</p> <p><u>Warminster Community Police Team</u></p> <p>The Chairman took the opportunity to thank the outgoing head of Warminster Community Police Team, Inspector Al Lumley, for his work in supporting the Area Board. Inspector Kev Harsmworth, the new head of the Community Police Team, from 3 January 2023, introduced himself and stated that he was looking forward to working with the Board. He was pleased to confirm that the team expected to recruit a third sergeant around March 2023 and that there had been a drop off in the level of hare coursing in the local area.</p>
56	<p><u>Community Area Work Plan and Priorities</u></p> <p>The Area Board considered a presentation from the Strategic Engagement and Partnership Manager (SEPM), Karen Linaker, which summarised the progress made towards the Area Board’s priorities since October 2022. She explained that the Area Board had five priorities, informed by both conversations with local residents and Wiltshire Council’s Business Plan.</p> <p>The SEPM and lead Councillors commented on the action taken and issues considered, including:</p> <ul style="list-style-type: none"> • There were efforts to enhance dialogue between rural and small-town businesses about common issues facing them, such as energy bills. An example was Mere Jelly, a forum for freelance workers and small businesses meeting in Hillbrush, Mere, to network and support the local economy. • A set of nature recovery events were planned to be held in 2023, in

	<p>partnership with Cranborne Chase Area of Outstanding Natural Beauty (AONB). It was noted that Wiltshire Council have protected their contribution to the budget for the AONB and helped provide additional funding for staffing.</p> <ul style="list-style-type: none"> • The Area Board has supported a number of Health and Wellbeing projects through grants, including Carer Support Wiltshire's, Make a Friend be a Friend project, as well as Celebrating Age and Silver Salisbury. • The Area Board's Health and Wellbeing Group had met to discuss digital inclusion measures for older people. • There were around 20 youth clubs in South West Wiltshire, which support around 350 young people. The AB has supported these activities with grants. New trampolining sessions and counselling may be facilitated, subject to grant funding, in the new year at the Nadder Centre as part of Seeds4Success's regular Health and Wellbeing youth nights. • Praise was also given to Jaki Farrell from Seeds4Success for her hard work in supporting young people. <p>A member of Healthy Mere Walking thanked the Area Board for their support and invited members to join their walk around Great Bottom, near Castle Hill, Mere, at 11am on New Year's Day.</p>
57	<p><u>EV Charger Grants for Town & Parish Councils: Guidance, Application and Presentations</u></p> <p>The Strategic Engagement and Partnerships Manager delivered a presentation about a grant scheme of up to £2,500 available to town and parish councils for the installation of electric vehicle charging points. She noted that a survey of local residents would have to be undertaken to gauge demand for each project, as well as a site survey. Most of the projects would be installed by Joju Ltd and would aim to be completed within six months.</p> <p>Cllr Jeans spoke about the importance of ensuring that the grant agreement between Wiltshire Council and Co Cars for the Mere Car Club project was implemented by the deadline of 31 March, to ensure that the funding could proceed. The Strategic Engagement and Partnerships Manager noted that conversations were ongoing with Wiltshire Council's Legal Services Team to ensure that the deadline was met. Cllr Jeans noted that he would welcome written confirmation.</p>
58	<p><u>Cost of Living and Warm Spaces</u></p> <p>Information was provided by the Strategic Engagement and Partnerships Manager about the support on offer in the Area Board's area to help people throughout the winter months. She reminded residents that they could find useful information on Wiltshire Council's website, including details about council</p>

	<p>tax relief and household support grants:</p> <p>Council tax, benefits and financial support - Wiltshire Council</p> <p>The Strategic Engagement and Partnership Manager then highlighted that 115 warm spaces had been created throughout the county, including 10 in South West Wiltshire. The location of these, as well as the five community food providers operating within the Area Board's area, could be found on a map available via the council's website. Locations of warm spaces included Wilton Library, Langford Lakes and the Nadder Centre. Locations of food providers included Tisbury Youth Club, Warminster Foodbank and Mere Foodbank.</p>
59	<p><u>Local Highway and Footway Improvement Group (LHFIG)</u></p> <p>The Area Board received the notes of the LHFIG meeting held on 30 November 2022. On the proposal of the Chairman, seconded by the Vice-Chairman, it was:</p> <p>Resolved</p> <ul style="list-style-type: none"> • To approve £1,050 towards issue No 14-21-9 (pedestrian warning signs ,The Street, Kilmington) • To approve £1,297.50 towards issue No 14-22-02 (no HGV signs, junction Holloway/Church Road, East Knoyle) • To approve £1,875 towards issue No 14-22-17 (speed limit assessment, New Road and Kilmington Common) • To approve £1,314.75 towards issue No 14-22-19 (pedestrian warning signs in Fovant) • To approve £1,372.50 towards issue No 14-22-20 (keep clear markings outside Ludwell Primary School)
60	<p><u>Area Board Funding</u></p> <p>The Area Board considered the funding applications as detailed in the agenda pack. Applicants were invited to speak in support of their projects and to answer questions that arose.</p> <p>Community Area Grant</p> <div style="border: 1px solid black; padding: 5px;"> <p>Broad Chalke Village Hall requesting £2,249.28 towards new community cinema equipment.</p> <p>The Chairman confirmed that the amount requested had been revised from £1,956 to £2,249.28 and the updated details were included in Agenda Supplement 1. The Chairman of Broad Chalke Village Hall, Henry, explained that they planned to show films on at least a monthly basis and had around 30 attendees per film. Owning their own projector would allow them to widen the use and frequency of the offerings and could benefit local groups such as the village primary school. The money would go towards the projector, screen and installation.</p> </div>

On the proposal of the Chairman, Cllr Najjar, and seconded by the Vice Chairman, Cllr Wayman, it was:

Resolved

To award £2,249.28 towards Broad Chalke Village Hall Community Cinema

Reason

The application met Community Area Grant Criteria for 2022/23.

Older and Vulnerable People's Grant

Fovant Community Support Group requesting £500 towards new village foodbank and warm spaces.

Diana from Fovant Community Support Group spoke in favour of their application, noting that it would help with costs for the provision of warm spaces and the foodbank. She noted that there were around 700 inhabitants in the village and it would provide support through to April 2023. Although initial uptake had been relatively limited this was anticipated to increase with the colder weather.

On the proposal of the Chairman, seconded by Cllr Church, it was:

Resolved

To award Fovant Community Support Group £500 towards to provision of Fovant Village Food Bank and warm space locations in Fovant.

Reason

The application met Older and Vulnerable People Grant Criteria for 2022/23.

Youth Grants

Seeds4Success requesting £5,000 towards Mere Youth Centre open access opportunities.

The Strategic Engagement and Partnerships Manager explained that no single applicant is normally allowed to receive three grants in the same financial year. However, an exception had been made in this case as

additional funding had been allocated from the previous financial year by the Area Board and approval had been given by Wiltshire Council's Grant Assessment Panel for Seeds4Success to submit a third application.

Andy, a trustee at Seeds4Success spoke in favour of their applications, providing details about the number of type of sessions that the money, if approved, would be used for. Each application was then voted on in turn.

On the proposal of the Vice-Chairman, seconded by Cllr Jeans, it was:

Resolved

To award Seeds4Success £5,000 towards Mere Youth Centre open access opportunities.

Reason

The application met Youth Grant criteria for 2022/23.

Seeds4Success requesting £4,450.50 towards a Health and Wellbeing project at the Nadder Centre.

On the proposal of the Vice-Chairman, seconded by Cllr Errington, it was:

Resolved

To award Seeds4Success £4,450.50 towards their Health and Wellbeing project at the Nadder Centre.

Reason

The application met Youth Grant criteria for 2022/23.

Seeds4Success requesting £5,000 towards a local youth action scheme.

On the proposal of the Vice-Chairman, seconded by the Chairman, it was:

Resolved

To award Seeds4Success £5,000 towards their local youth action scheme.

Reason

A third application had been approved for consideration by Wiltshire Council's Grant Assessment Panel.

61	<p><u>Close</u></p> <p>The date of the next meeting of the South West Wiltshire Area Board was confirmed as 15 March 2023, at 6:30pm.</p> <p>The Chairman wished attendees a Merry Christmas.</p>
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